



**Department Of School Education,  
Karnataka**

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**Compassionate Ground  
User Manual**

## *Contents*

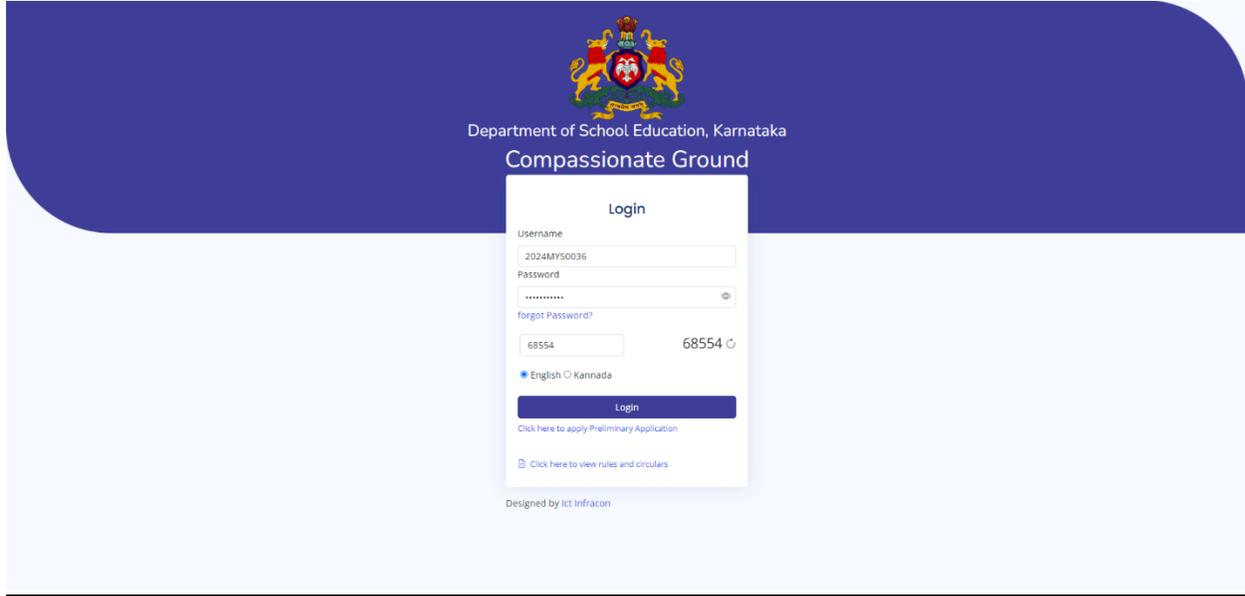
CG Main Application Submission.....	3
Main Application Status View .....	10

## *CG Main Application Submission*

Load the below Website:

<https://sts.karnataka.gov.in/CGApplication/login/CGLogin/>

- The Applicant first Click on Compassionate Ground Application link, after that open the Application, first page.
- The Applicant as to provide information in Preliminary Application.



Enter the credentials provided by the department via message upon the approval of preliminary application approval to login to the application.

Click on Login button to login to the application

- Dashboard
- Documents
- Preliminary Application
- Main Application
- Upload Additional Documents

### Dashboard

Application No: 202422921332673	Application Date: 18/10/2024	Application Status: <span style="color: green;">Acknowledged</span>	
<b>Preliminary Application</b>			
KGID Number :	2292133	Name (Kannada):	ಕವಿತಾ ಪೂಜಾರಿ
Date of Birth :	05/05/2005	Age :	19
Mobile No:	8667742232	Alternate Mobile No :	9886612345

Application No : 202422921332673	Application Date: 21/10/2024	Application Status: <span style="color: blue;">Pending</span>	
<b>MAIN APPLICATION</b>			
<a href="#">Track Application Details</a>			
Applicant name :	Sumitha C	Applicant Date of Birth:	05/05/2005
Name of the deceased employee :	KAVITHA SANJEEVA POOJARA	Post held at the time of death, name of the office serving and full address :	29160103205
Death date Death date :	05/08/2024	Mode of entry into service of deceased employee :	Transfer

The dashboard will be displayed after login to the application

Click on the track application details to view the application file movement status details

Select the preliminary application menu

- Dashboard
- Documents
- Preliminary Application
- Main Application
- Upload Additional Documents

Application Date: 18/10/2024

Application No: 202422921332673

**(i) Deceased Employee Details:**

KGID Number:	2292133	Name :	KAVITHA SANJEEVA POOJARA
Designation :	Primary school teachers (PST)	Division :	MYSORE
District :	UDUPI	Block :	KARKALA
Residential Address :	W/O Sri Ganesh, Anantha Lachchi Nilaya, Parampally Post and Village, Brahmaravara TQ, Udupi District- 576225.		
Last Working School/Office :	GHPs NITTE - NITTE	Death date :	05/08/2024

**(ii) Applicant Details:**

Name (English) :	Sumitha C	Name (Kannada):	ಕವಿತಾ ಪೂಜಾರಿ
Date of Birth :	05/05/2005	Age :	19
Gender :	Unknown Gender	Deceased Employee Name :	KAVITHA SANJEEVA POOJARA
Mobile No:	8667742232	Alternate Mobile No :	9886612345
Relationship :	Married Daughter		
Caste :	General		
Physically challenged:	No		
District :	DAVANAGERE	Block :	CHANNAGIRI
Residential Address:	*#2149 8th A main road	Permanent address :	test1
SSELC Marks Card/Other Equivalent Marks Card/TC :	<a href="#">Download</a> <a href="#">View</a>	NOC From Family:	<a href="#">Download</a> <a href="#">View</a>
Birth certificate/Any Of The Acceptable Certificate:	<a href="#">Download</a> <a href="#">View</a>		

**(iii) Nominee Details as per SR/EEDS:**

Sr No.	Name	Relation	Date of Birth	Gender
1	jay	cousin	08-08-2024	Male
2	rahuil	son	13-08-2024	Male

In case of any query regarding this application, kindly contact : GHPs NITTE - NITTE-UDUPI-KARKALA

[APPLY MAIN APPLICATION](#)

Click on apply main application button to submit the CG application or select the menu main application to apply for main application.

The user can use either of the above option to apply for

**CG Applicant Portal** Welcome, Sumitha C

- Dashboard
- Documents
- Preliminary Application
- Main Application
- Upload Additional Documents

UPLoad / documents

**All Documents(\*) Mandatory Document** Please make sure your file is an image (.JPG, PNG, JIF) or PDF and size is less than 2 MB

Sr No.	Document Name	Document Is Mandatory	Document	Action	Is Case Worker Eligible
1	Application Form 1 (*)	M	<input type="button" value="Choose File"/> doc_app1_ssl_46880 (1).pdf	<input type="button" value="View"/> <input type="button" value="Delete"/>	N
2	1st application (*)	M	<input type="button" value="Choose File"/> 35721_2024...22707149.pdf	<input type="button" value="View"/> <input type="button" value="Delete"/>	N
3	Death Certificate Of The Deceased Employee Issued By Competent Authority	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
4	Surviving Family Members Certificate Of Family Members Of The Deceased Employee Issued By Competent Authority	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
5	Notarized Affidavit Stating No Objection From Individual Family Members For Appointment Of Applicant For The Post	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
6	Not In Government Job Certificate Issued By Competent authority in the Name of head of the family	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
7	Income certificate of the family of the deceased employee for Compassionate appointment issued by competent authority in the Name of Head Of The Family	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
8	10th marks card Or Equivalent & Genuinity certification of 10th marks card issued by relevant authority	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	Y
9	PU marks card or Equivalent & Genuinity certification of PU marks card issued by relevant authority (*)	M	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	Y
10	Degree marks card & Genuinity certification of Degree certificate and degree marks cards issued by relevant authority	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="View"/> <input type="button" value="Delete"/>	Y
11	If applicant is Daughter of deceased employee, married/Unmarried certificate issued by competent authority	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
12	Non Re-marriage certificate of the deceased employee wife/husband issued by competent authority	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
13	Photo of the applicant attested by DDO	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
14	Police verification certificate of candidate by police Department card issued by competent authority	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	Y
15	Medical certificate from competent authority	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
16	Pension settlement copy of the deceased Employee	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
17	Movable-immovable property certificate issued by competent authority	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
18	Latest Assets And Liabilities Form Submitted By Deceased Employee To The Office When The Employee Was Alive	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	Y
19	Employment Card Issued By Competent Authority	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
20	Caste Certificate Of The Applicant Issued By Competent Authority	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
21	Deceased Employee Service Register Book	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
22	Notarized NOC regarding no members of the family of the deceased employee have secured appointment on compassionate grounds from head of the family	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
23	If the applicant is in private job, service certificate from the company and salary slip at the time of preliminary application date	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
24	Attestation from BEO Or DDPI regarding no members of the family of the deceased employee have secured appointment on compassionate grounds	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	Y
25	If any Correction In Applicant's Parents Name in Marks cards, pension sanction copy and service register book of Deceased Employee	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
26	Notarized No objection affidavit from applicant to appoint in any place of the state and any department	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
27	Residential certificate of applicant issued by competent authority	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
28	Dependency Certificate issued by competent authority	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
29	Transfer certificate (TC)	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N
30	Aadhar Or Voter ID	N	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	N

The user needs to upload all the mandatory documents, the application will be submitted after uploading the mandatory documents only.

- Dashboard
- Documents
- Preliminary Application
- Main Application
- Upload Additional Documents

Applicant / Main Application details

### MAIN APPLICATION FORM

Applicant name: <input type="text" value="Sumitha C"/>	Applicant Date of Birth: <input type="text" value="05/05/2005"/>
Applicant Address: <input type="text" value="test"/>	Apply For * : <input type="text" value="--select--"/>
Belongs to SC/ST backward class * : <input type="radio"/> Yes <input checked="" type="radio"/> No	Educational Qualification * : <input type="text" value="--select--"/>
Name of the deceased employee: <input type="text" value="KAWITHA SANJEEVA POUJARA"/>	Post of Deceased held at the time of death : <input type="text" value="Primary school teachers (PST)"/>
Name of the deceased employee office serving and full address : <input type="text" value="GHPS NITTE - NITTE (29160103205)"/>	Mode of entry into service of deceased employee : <input type="text" value="Transfer"/>
Death Of date: <input type="text" value="05/08/2024"/>	How the applicant is related to the deceased employee: <input type="text" value="Married Daughter"/>
Whether anyone in the family of the deceased is in any employment[Rule 3] * : <input type="radio"/> Yes <input type="radio"/> No	Were any of the dependents of the deceased, appointment earlier on the compassionate grounds? * : <input type="radio"/> Yes <input type="radio"/> No
Total monthly income of the family * : <input type="text"/>	NOC From Family * : <input type="text" value="Choose File"/> No file chosen
Details of all dependents of the family No of dependents : <input type="text"/>	

**DECLARATION**

\*I hereby declare that the above information given by me is correct to the best of my knowledge. My services may be terminated and necessary action may be initiated if any of the facts stated herein are found to be inaccurate or false at any time in the future.

Note:- If facing problem in submitting Application, Application may be submitted with the help of Vice Principal/HM/BEO/O or the Concerned jurisdictional office.

The data from the preliminary application will be auto populated.

Enter the other details and click on save as draft to save the application details

Click on submit button to submit the application.

- Dashboard
- Documents
- Preliminary Application
- Main Application
- Upload Additional Documents

Applicant / Main Application details

MAIN APPLICATION FORM

Applicant name:  Applicant Date of Birth:

Applicant Address:  Apply For \*:

Belongs to SC/ST backward class \*:  Yes  No Educational Qualification \*:

Certificate Obtained from \*:

Name of the deceased employee:  Post of Deceased held at the time of death:

Name of the deceased employee office serving and full address:  Mode of entry into service of deceased employee:

Death Of date:  How the applicant is related to the deceased employee:

Whether anyone in the family of the deceased is in any employment(Rule 3) \*:  Yes  No Were any of the dependents of the deceased, appointment earlier on the compassionate grounds? \*:  Yes  No

Total monthly income of the family \*:  NOC From Family \*:  No file chosen

Details of all dependents of the family No of dependents:

sl no	Name	Age	Educational qualification	Marital status	Current profession	Relation with the deceased government employee	Action
1	MAHESH	25	PUC/Diploma/ITI/Equivalent	Married	DEVELOPER	Brother/Sister	
2	RAHUL	24	Below SSLC	Unmarried	STUDY	Brother/Sister	

UPLOAD APPLICATION COPY

SELECT FILE HERE

Files Supported: PDF

doc\_appl\_ssl...5940474.pdf

DECLARATION

I hereby declare that the above information given by me is correct to the best of my knowledge. My services may be terminated and necessary action may be initiated if any of the facts stated herein are found to be inaccurate or false at any time in the future.

Note:- If facing problems in submitting Application, Application may be submitted with the help of Vice Principal/HM/BEO O o the Concerned jurisdictional office.

Click on print application to download and print the application

Upload the signed application form

Click on final submission button to submit the main application

Application Submitted  
 Successfully With  
 Application Number  
 202422921332673

- Dashboard
- Documents
- Preliminary Application
- Main Application
- Upload Additional Documents

Applicant / Main Application details

**MAIN APPLICATION FORM**

Applicant name: <input type="text" value="Sumitha C"/>	Applicant Date of Birth: <input type="text" value="05/05/2005"/>
Applicant Address: <input type="text" value="test"/>	Apply For * : <input type="text" value="FDA"/>
Belongs to SC/ST backward class * : <input type="radio"/> Yes <input checked="" type="radio"/> No	Educational Qualification * : <input type="text" value="SSLC/equivalent"/>
Certificate Obtained from * : <input type="text" value="KSEAB"/>	Post of Deceased held at the time of death : <input type="text" value="Primary school teachers (PST)"/>
Name of the deceased employee: <input type="text" value="KAWITHA SANJEEVA POOJARA"/>	Mode of entry into service of deceased employee : <input type="text" value="Transfer"/>
Name of the deceased employee office serving and full address : <input type="text" value="GHPS NITTE - NITTE (29160103205)"/>	How the applicant is related to the deceased employee: <input type="text" value="Married Daughter"/>
Death Of date: <input type="text" value="05/08/2024"/>	Were any of the dependents of the deceased, appointment earlier on the compassionate grounds? * : <input checked="" type="radio"/> Yes <input type="radio"/> No
Whether anyone in the family of the deceased is in any employment[Rule 3] * : <input checked="" type="radio"/> Yes <input type="radio"/> No	NOC From Family * : <input type="text" value="Choose File"/> No file chosen
Total monthly income of the family * : <input type="text" value="50000"/>	Details of all dependents of the family No of dependents : <input type="text" value="2"/>

sl no	Name	Age	Educational qualification	Marital status	Current profession	Relation with the deceased government employee	Action
1	MAHESH	25	--select--	--select--	DEVELOPER	--select--	
2	RAHUL	24	--select--	--select--	STUDY	--select--	

 Download Main Application Copy: [Application Copy](#)

Note:- If facing problem in submitting Application, Application may be submitted with the help of Vice Principal HM/BEO/O of the Concerned jurisdictional office.

The application number will be generated after successful submission of the main application. The submitted application will be forwarded to the deceased employee's last worked department admin.

Click on Application copy button to download the submitted application.

If user wants to upload any additional document, the same can be done by selecting the upload additional document menu before submitting the application.

**CG Applicant Portal** Welcome, Sumitha C

- Dashboard
- Documents
- Preliminary Application
- Main Application
- Upload Additional Documents**

UPLOAD / documents

Please make sure your file is an image (JPEG, PNG, JPG) or PDF and size is less than 2 MB.

### UPLOAD ADDITIONAL DOCUMENTS

Document Name\* (Max 100 characters)

Upload Document\*  No file chosen

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### UPLOADED ADDITIONAL DOCUMENTS

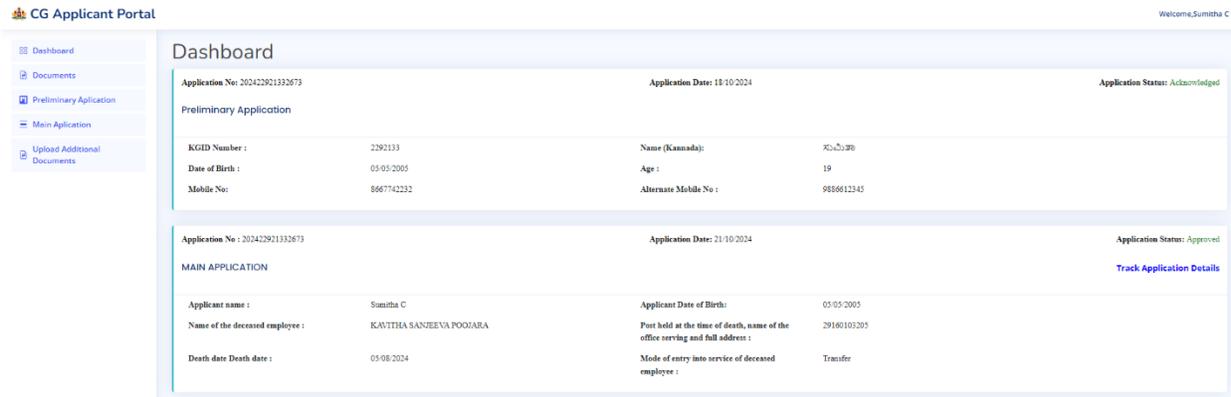
Sr No.	Document Name	Uploaded by	Uploaded Date	View/Download	ACTION
1	DOCUMENT 1	Applicant	2024-10-21	<input type="button" value="View"/> <input type="button" value="Download"/>	<input type="button" value="Delete"/>

## Main Application Status View

To view the application status of the submitted main application

Login as applicant

Select menu dashboard



**CG Applicant Portal** Welcome, Sumitha C

**Dashboard**

Application No: 202422921332673 Application Date: 18/10/2024 Application Status: Acknowledged

**Preliminary Application**

KGID Number :	2292133	Name (Kannada):	ಕೃತಿಷಾ ಪೂಜಾರಿ
Date of Birth :	05/05/2005	Age :	19
Mobile No:	8667742232	Alternate Mobile No :	9886612345

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Application No : 202422921332673 Application Date: 21/10/2024 Application Status: Approved

**MAIN APPLICATION** [Track Application Details](#)

Applicant name :	Sumitha C	Applicant Date of Birth:	05/05/2005
Name of the deceased employee :	KAVITHA SANJEEVA POOJARA	Post held at the time of death, name of the office serving and full address :	29160101205
Death date/Death date :	05/08/2024	Mode of entry into service of deceased employee :	Transfer

Click on Track application details to view all the file movement details with the status

If the application is returned to applicant for reverification



**CG Applicant Portal** Welcome, Sumitha C

**Dashboard**

File History

SR_NO	FROM POSITION	FROM OFFICER NAME	FROM DEPARTMENT	TO POSITION	TO OFFICER NAME	TO DEPARTMENT	ACTION DATE	REMARK	ACTION TYPE	NO OF DAYS	FILE STATUS	ACTION TAKEN	WORK DONE
1	Admin	MANJULA R	Joint director office( Admin) - BANGALORE	Case Worker	ಕೃತಿಷಾ ಪೂಜಾರಿ	Joint director office( Admin) - BANGALORE	21/10/2024 14:53:32		For Generate Sanction Memo		Completed	Accepted	Completed
2	Admin	MANJULA R	Joint director office( Admin) - BANGALORE	Admin	MANJULA R	Joint director office( Admin) - BANGALORE	21/10/2024 14:48:43		For Approval		Completed	Accepted	Completed
3	Case Worker	ಕೃತಿಷಾ ಪೂಜಾರಿ	Joint director office( Admin) - BANGALORE	Admin	MANJULA R	Joint director office( Admin) - BANGALORE	21/10/2024 14:44:35	TEST	Put Up	1	Completed	Accepted	Completed
4	Admin	MANJULA R	Joint director office( Admin) - BANGALORE	Case Worker	ಕೃತಿಷಾ ಪೂಜಾರಿ	Joint director office( Admin) - BANGALORE	21/10/2024 14:40:52	TEST	Put Up	1	Completed	Accepted	Completed
5	Admin	SHESHASHAYANA K	DDPI Office Admin - UDUPI	Admin	MANJULA R	Joint director office( Admin) - BANGALORE	21/10/2024 14:33:15	TEST	Put Up	1	Completed	Accepted	Completed
6	Case Worker	PRAVEEN A	DDPI Office Admin - UDUPI	Admin	SHESHASHAYANA K	DDPI Office Admin - UDUPI	21/10/2024 14:25:28		Put Up		Completed	Accepted	Completed
7	Admin	SHESHASHAYANA K	DDPI Office Admin - UDUPI	Case Worker	PRAVEEN A	DDPI Office Admin - UDUPI	21/10/2024 14:20:09	TEST	Put Up	1	Completed	Accepted	Completed
8	Admin	ಕೃತಿಷಾ ಪೂಜಾರಿ	BEO Office - KARKALA	Admin	SHESHASHAYANA K	DDPI Office Admin - UDUPI	21/10/2024 14:08:13	TEST	Put Up	1	Completed	Accepted	Completed
9	Case Worker		BEO Office - KARKALA	Admin	ಕೃತಿಷಾ ಪೂಜಾರಿ	BEO Office - KARKALA	21/10/2024 13:07:14	TESTED	Put Up		Completed	Accepted	Completed
10	Admin	ಕೃತಿಷಾ ಪೂಜಾರಿ	BEO Office - KARKALA	Case Worker		BEO Office - KARKALA	21/10/2024 12:50:37	TEST	Put Up	2	Completed	Accepted	Completed
11	Applicant	Sumitha C	-	admin	ಕೃತಿಷಾ ಪೂಜಾರಿ	BEO Office - KARKALA	21/10/2024 12:09:49		Put Up		Completed	Accepted	Completed

If the application is rejected then the application status will be displayed as rejected with reason

localhost:8086/CG/applicant/dashboard

CG Applicant Portal

Welcome, MAHESH PRAJAPATI

Dashboard

Application No: 202422921332441      Application Date: 19/09/2024      Application Status: **Acknowledged**

**Preliminary Application**

KGID Number :	2292133	Name (Kannada):	ಮೈಲಾರ್‌ನವಿ
Date of Birth :	24/09/1995	Age :	29
Mobile No:	32323232	Alternate Mobile No :	9879651492

Application No : 202422921332441      Application Date: 26/09/2024      Application Status: **Rejected**

**Reason For Cancellation :** Your CG application has been rejected by the system due to an existing CG application associated with your provided KGID number.

**MAIN APPLICATION**      [Track Application Details](#)

Applicant name :	MAHESH PRAJAPATI	Applicant Date of Birth:	24/09/1995
Name of the deceased employee :	KAVITHA SANJEEVA POOJARA	Post held at the time of death, name of the office serving and full address :	29160103205
Death date Death date :	05/08/2024	Mode of entry into service of deceased employee :	Transfer

If the application is returned for reverification by the admin then the status will be in pending with the reason as below:

localhost:8086/CG/applicant/dashboard

CG Applicant Portal

Welcome, MAHESH PRAJAPATI

Dashboard

Application No: 202422921332665      Application Date: 18/10/2024      Application Status: **Acknowledged**

**Preliminary Application**

KGID Number :	2292133	Name (Kannada):	ಮೈಲಾರ್‌ನವಿ
Date of Birth :	24/09/1995	Age :	29
Mobile No:	979651498		

Application No : 202422921332665      Application Date: 25/10/2024      Application Status: **Pending**

**Send Back By Office:** BEO Office - KARKALA

**Reason :** Documents are not proper. Please upload the proper documents and then resubmit the application.

**MAIN APPLICATION**      [Track Application Details](#)

Applicant name :	MAHESH PRAJAPATI	Applicant Date of Birth:	24/09/1995
Name of the deceased employee :	KAVITHA SANJEEVA POOJARA	Post held at the time of death, name of the office serving and full address :	29160103205
Death date Death date :	05/08/2024	Mode of entry into service of deceased employee :	Transfer